

**Personal information**

Surname(s) / First name(s) **Barbara Carta**
Address(es) 117, via Carignano, 10040, Rivalta di Torino, Italy
24, Murray Place, Pitlochry PH16 5EE (from 27th February)
Telephone(s) 01796 472840 (from 27th February) Mobile: +39 3495063370
E-mail barbara_crt@hotmail.com
Nationality Italian
Date of birth 08/08/1980
Gender Female

Professional experiences

Dates From 18th December 2010 to 2nd January 2011
Occupation or position held Shop assistant
Name and address of employer Euro Disney Associés S.C.A. - Disneyland Paris - 77777 Marne-la-Vallée - France
Type of business or sector Merchandising

Dates From 1st October 2009 to 30th June 2010
Occupation or position held European Voluntary Service (EVS)
Name and address of employer Młodzieżowy dom Kultury „Dom Harcerza”
Ul. Reymonta 18, Kraków
Type of business or sector Education of youngsters

Dates From 2006 to 2009
Occupation or position held Cad designer
Name and address of employer Studio Baietto Battiato Bianco Architetti Associati
40/b, via Foggia, Torino
Type of business or sector Architecture

Dates From April to Novembre 2005
Occupation or position held Call center Operator
Name and address of employer Telegate Italia S.r.l.
262/58, via Nizza, Torino
Type of business or sector Call center in-bound

Dates 2003, 2004, 2005 (150 hours each year)
Occupation or position held Part-time collaboration
Main activities and responsibilities
- I was responsible for the Socrates Information Desk(SIC) at the University
- I worked for the restauration laboratory
- I worked in the architecture university's library
Name and address of employer Politecnico di Torino
24, Corso Duca degli Abruzzi, Torino

Dates	August 2002
Occupation or position held	Secretary
Main activities and responsibilities	Upkeep of the archive database and making appointments
Name and address of employer	Ente per il Diritto allo Studio Universitario del Piemonte (EDISU) 83, via Madama Cristina - Torino

Other experiences

Dates	November 2010
	Hostess at "International Salone del Gusto 2010," the Slow Food market fair on high quality food products
Dates	January-February 2006
	Volunteer for the Winter Olympic Games Torino 2006, as receptionist and Info desk at "Le Meridien" Hotel, Torino
Dates	12 /15 September 2005
	Taking part in a urban planning workshop in Modena, Italy
Dates	April - May 2005
	Winner of projecting competition for devising, planning and realizing the stage of Pagella Non Solo Rock (a singing competition)
Dates	November- February 2001
	Voluntary activities for "Secour Catholique" in France, helping disadvantaged children after school
Dates	2000-2003 several dates
	Voluntary activities in the Turin city cultural organisation "Giovani per Torino" on several projects such as children activities at museums

Education and training

Dates	From 2002 to 2006
Name and type of organisation providing education and training	Politecnico di Torino - School of Architecture II 24, Corso Duca degli Abruzzi, Torino
	Bachelor II level in architecture, restoration and management of the environment and monuments
Dates	From 1999 to 2003
Title of qualification awarded	Bachelor I level in History and Conservation of Architectural and Environmental Monuments
Principal subjects/occupational skills covered	Competences in conservation of historical and environmental monuments, historical research
Name and type of organisation providing education and training	Politecnico di Torino 24, Corso Duca degli Abruzzi - Torino
Level in national or international classification	107/110

Dates From 1994 to 1999

Title of qualification awarded High school diploma. Studies in business and commerce with foreign languages

Principal subjects/occupational skills covered Business economy, economy and commerce in foreign languages, English, French, German, literature.

Name and type of organisation providing education and training Commercial technical institute "P. Sraffa"
44, strada Voliera, 10043, Orbassano

Level in national or international classification 100/100

Trainings

- Training in Confesercenti offices, secretarial training
- Training in the management of the Turin Marathon, (several experiences in different years)

Personal skills and competences

Mother tongue(s)

Italian

Other language(s)

Self-assessment

European level (*)

French

English

German

Polish

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	
C1 Proficient user	C1 Proficient user	C1 Proficient user	C1 Proficient user	B2 Independent user
B2 Independent user	B2 Independent user	B2 Independent user	B2 Independent user	B1 Independent user
A2 Basic user	A2 Basic user	A2 Basic user	A2 Basic user	A2 Basic user
A2 Basic user	A2 Basic user	A2 Basic user	A2 Basic user	A2 Basic user

(*) Common European Framework of Reference for Languages

- Attained Preliminary English Test (PET) with "pass with merit"
- Erasmus experience of 5 months in the Aix en Provence University, France
- Voluntary service of 9 months in Cracow, Poland

Social skills and competences

I am an outgoing and friendly person. During the pursuit of my university degree and several years of practical experience I have worked in multiple teams and have a cooperative approach to work.

Organisational skills and competences

I am a reliable and efficient and resourceful person with skills in organizing and managing work and activities and taking responsibilities.

Computer skills and competences

- Microsoft Office (Word, Excel, Powerpoint)
- Cad software (autocad, archicad)
- graphic software (photoshop)
- 3D graphics (3D studio max)

Artistic skills and hobbies

- art and kraft
- photography
- cycling

Driving licence

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I authorize the treatment of my personal data supplied according to the provisions of Privacy Law